



## MINUTES

### Birmingham Airport Authority Board of Directors Meeting October 19, 2021 (2:00 p.m.)

The Birmingham Airport Authority Board of Directors met in regular session in the Event Room, located within the Birmingham Shuttlesworth International Airport.

**Members Present:** Chair Darlene Wilson  
Vice Chair David Germany  
Director Christopher Johnson  
Director Bill Smith

**Members Absent:** Director Bobbie Knight

**Present Via Zoom:** Director Ashby Pate  
Earl Hillard Jr., by proxy in the ex officio capacity of Mayor Woodfin

**Others Present:** Attorney David Smith, Maynard Cooper & Gale Law Firm  
Attorney Ken Perry, Ken Perry Law Firm LLC

**Start of Meeting:** 2:04 p.m.

**Approval of Minutes:** Board of Directors Meeting held on September 28, 2021

**Action Taken:** A motion to approve was made by Director Smith, seconded by Vice Chair Germany, and approved by a unanimous vote

#### **AGENDA ITEMS:**

**BA-21-10-2** Request approval of the 2022 proposed Board of Directors meeting dates. – Ronald F. Mathieu, C.M.

**Action Taken:** The Board voted unanimously to approve. The motion to approve was made by Vice Chair Germany, seconded by Director Johnson.

**BA-21-10-3** Request approval of a contract with Schindler for the repair of parking deck elevators. – Ed Seoane

**Action Taken:** The Board voted unanimously to approve. The motion to

approve was made by Director Johnson, seconded by Director Smith.

**BA-21-10-4** Request approval of a contract with Rotolo Consultants Inc. for landscaping services. – Ed Seoane (Presentation from Rotolo Consultants Inc.)

**Action Taken:** The Board voted unanimously to approve. The motion to approve was made by Director Smith, seconded by Director Johnson.

**BA-21-10-5** Request approval of a contract with TVM for the purchase and installation of canopies. – Marcelo Lima

**Action Taken:** The Board voted unanimously to approve. The motion to approve was made by Director Smith, seconded by Vice Chairman Germany.

**BA-21-10-6** Request approval of the construction of a Prefabricated Metal Structure (Air Cargo). - Marcelo Lima

**Action Taken:** The Board accepted staff's recommendation to approve the project with the addendum to expand the budget and add restrooms not to exceed \$150,000. The Board voted unanimously to approve. The motion to approve was made by Director Smith, seconded by Director Johnson.

**BA-21-10-7** Request approval of a contract for the lease of office space in Building 9 for the FAA Contract Weather Observation office. – Ingrid Hairston

**Action Taken:** The Board voted unanimously to approve. The motion to approve was made by Director Smith, seconded by Vice Chairman Germany.

### CEO Report

Mr. Mathieu highlighted the following items:

- Update on Airline Agreement
- Update of Terminal Upgrades
- World Games Board Meeting
- IAAE/ AAAE Virtual Conference Panel
- Alabama Aviation Council Conference
- Update Valet Parking
- Legal Services Agreement Extension
- Out of the office travel
- Service Plaque for Vice Chair Germany



**Public Comments**

The Board received comments from Juan Munoz, UNITE HERE, and Laura Valdez regarding HMS Host international.

**Executive Session**

During a public meeting of the Board, where a quorum was present, Chair Wilson expressed the need for the Board to go into an attorney-client privileged Executive Session. Attorney David Smith offered an oral declaration that the Executive Session exception to Alabama’s Open Meetings Act was applicable to the planned discussion, a roll call vote proceeded as follows:

Chair Wilson	Yes
Vice Chair David Germany	Yes
Director Christopher Johnson	Yes
Director Ashby Pate	Yes
Director Smith	Yes

By a majority consent of Board members present, Executive Session was held. The open meeting did not reconvene after Executive session ended.

**Adjournment:** 3:27 p.m.

**Date/ Time Next Board Meeting:** November 16, 2021, at 2:00 p.m.

Director Ashby Pate, Secretary