



MINUTES

**Birmingham Airport Authority
Board of Directors Meeting
June 22, 2021 (12:00 p.m.) – Event Room**

The Birmingham Airport Authority Board of Directors met in regular session in the Event Room, located within the Birmingham Shuttlesworth International Airport, at noon on June 22, 2021.

Members Present: Chairman David Germany
Vice – Chairman Bobbie Knight
Director Christopher Johnson
Director Ashby Pate
Director Darlene Wilson

Members Absent: Director Bill Smith

Present Via Zoom: Earl Hillard, by proxy in the ex officio capacity of Mayor Woodfin

Others Present: Attorney Stephanie Mays, Maynard Cooper & Gale Law Firm
Attorney Ken Perry, Ken Perry Law Firm, LLC
Attorney Caroleene Dobson, Maynard Cooper & Gale Law Firm

Chairman Germany called the meeting to order at 12:03 p.m., welcomed all attendees, and acknowledged guests.

Approval of Minutes

Chairman Germany requested approval of the May 18, 2021 Board of Directors meeting minutes. A motion to approve was made by Director Johnson, seconded by Vice – Chairman Knight and approved by a unanimous vote.

Buffalo Rock Vending License

Ingrid Hairston, Vice President of Properties & Business Development, presented to the Board for approval a First Amendment to Buffalo Rock Company's vending concession license. The proposed amendment would extend the term of their agreement for 2 years.

Vice – Chairman Knight made a motion to approve that was seconded by Director Pate and approved by a unanimous vote.



Airport Airfield Markings

Matthew Nelson, Vice President of Facilities, presented to the Board for approval a contract with JJ Cunningham, LLC, for the repainting of the airport's airfield markings. Mr. Nelson reported to the Board that the repainting would ensure compliance with Title 14 Code of Federal Regulation Part 139, Airport Certification which governs operating requirements for commercial service airports. The goal of this project is to improve the visibility of the airfield markings through repainting which will result in increased safety for airport users. The enhanced markings will also assist personnel operating on the airfield to identify critical airfield locations more effectively for maneuvering around the airport. The project would take approximately six months to complete, and ongoing would be maintained by maintenance personnel.

Director Pate made a motion to approve that was seconded by Director Wilson and approved by a unanimous vote.

Unsuitable Soil Removable Project

Marcelo Lima, Vice President of Planning & Development, presented to the Board for approval authorizing entering into a professional services agreement with Sarcor, LLC. regarding the Air cargo road and unsuitable soil removal project. Mr. Lima reported to the Board that the unsuitable soil pile currently prevents any new structures from being constructed in the area identified for a future air cargo facility. The goal of the project would be to design the air cargo road, gate access control, and unsuitable soil removal projects.

Director Wilson made a motion to approve the item including the estimated contingency fee; it was seconded by Vice Chairman Knight and approved by a unanimous vote.

Website Design Services

Candace O'Neil, PR & Marketing Manager, provided a synopsis of the contract with INTERMARK GROUP, INC., doing business as ALLOY, which would include the redevelopment and rebranding of the Birmingham-Shuttlesworth International Airport's primary website, flybirmingham.com and provide ongoing website design and maintenance support services. Mr. Matt McKenzie, Alloy, and team members presented to the Board their proposal.

Director Pate made a motion to approve that was seconded by Vice – Chairman Knight and approved by a unanimous vote.

Bank Account Resolution

Korey Campbell, Vice President of Finance, and Attorney Caroleene Dobson, Maynard Cooper and Gale Law Firm, presented to the Board for approval a resolution authorizing the President & Chief Executive Officer, Mr. Ronald F. Mathieu, the authority to establish and terminate bank accounts without prior approval from the Board as long as the fees associated with the accounts do not exceed \$50,000. It also specifies which BAA officers and executives are authorized to serve as signatories on the accounts.

Director Wilson made a motion to approve that was seconded by Director Pate and approved by a unanimous vote.

Terminal Refresh Project

The Board was asked to consider approving a contract with KMS (Kemp Management Solutions) to perform an upgrade and refresh of the exterior appearance items of the airport. The refresh would include the airport facility including the roadway, signs, and artwork, due to showing signs of wear and age. The Board received a presentation from Mr. Mike Kemp, President & CEO of Kemp Management Solutions, LLC and Phillip Dawson. Mr. Mathieu noted that staff directly engaged Kemp Management Solutions in following purchasing guidelines in the essence of time in preparing for the upcoming World Games.

Director Wilson made a motion to approve that was seconded by Vice Chairman Knight and approved by a unanimous vote.

CEO Report

Mr. Mathieu highlighted the following items:

- Airport Rescue Grant Program Act
- Airline agreement and meeting
- QTA Loan repayment
- Airline Service Update
- CAHABA speaking engagement
- Auction Update
- Out of the vacation and travel to the upcoming AAAE Conference

Public Comments

There were no public comments.

Executive Session

During a public meeting of the Board, where a quorum was present, Chairman Germany expressed the need for the Board to go into an attorney-client privileged Executive Session. Attorney Ken Parry offered an oral declaration that the Executive Session exception to Alabama’s Open Meetings Act was applicable to the planned discussion, a roll call vote proceeded as follows:

Chairman David Germany	Yes
Vice – Chairman Bobbie Knight	Yes
Director Christopher Johnson	Yes
Director Ashby Pate	Yes
Director Darlene Wilson	Yes

By a majority consent of Board members present, Executive Session was held.

Following Executive Session, Chairman Germany reconvened the public meeting. The Board added the following item to the agenda: Authorizing the Authority’s legal counsel acting in consultation with CEO, Mr. Ronald F. Mathieu, to dismiss matter CV2018-000168 without prejudice after execution of a one year total agreement.

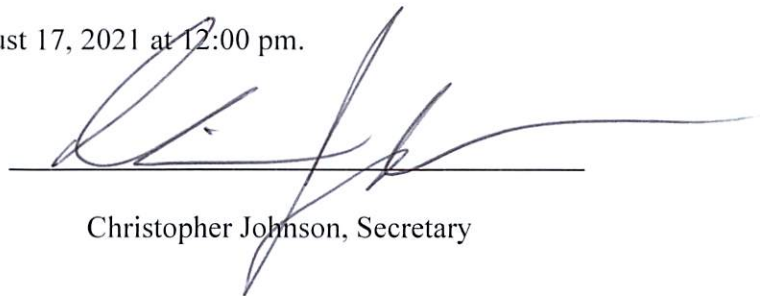
Vice – Chairman Knight made a motion to approve that was seconded by Director Wilson.

Adjournment

With no further business, the open meeting was adjourned at 2:10 p.m.

Date/ Time Next Meeting

The next Board meeting will be held on August 17, 2021 at 12:00 pm.



Christopher Johnson, Secretary