



## MINUTES

### Birmingham Airport Authority Board of Directors Meeting – Meeting Minutes February 23, 2021 (12:00 p.m.)

The Birmingham Airport Authority Board of Directors met in regular session in the Event Room, located within the Birmingham Shuttlesworth International Airport, on the 23<sup>rd</sup> day of February 2021.

Members Present: Chairman David Germany  
Director Christopher Johnson via Zoom  
Director Ashby Pate  
Director Bill Smith  
Director Darlene Wilson

Members Absent: Vice – Chairman Bobbie Knight  
Director Robert Kelly

Others Present: Attorney Stephanie Mays, Maynard Cooper & Gale Law Firm  
Attorney David Smith, Maynard Cooper & Gale Law Firm  
Attorney Ken Perry, Ken Perry Law Firm, LLC  
Mr. Earl Hilliard Jr., By proxy, in the ex officio capacity of Mayor Woodfin  
– Via Zoom

Chairman Germany called the meeting to order at 12:06 p.m., welcomed all attendees, and acknowledged guests. Chairman Germany noted that a quorum would not be present until approximately 12:30 p.m. Chairman Germany requested that Mr. Mathieu in the essence of time present his CEO report, which would then be followed by the action items.

#### **CEO Report**

Mr. Mathieu highlighted the following items:

- The return of non- stop flights to DCA on February 11<sup>th</sup> and DTW on March 4<sup>th</sup>.
- The status of employee COVID-19 vaccinations, acknowledging Mr. Greg Jones for all of his efforts and hard work.
- An update on working to establish a COVID – 19 mass vaccination site at the airport.



- Mr. Mathieu's recent participation in the Birmingham Resource Center's Small Business Webinar.
- The airport's reaction to Birmingham's recent snow event.
- BHM's recognition of Black History Month.

Mr. Mathieu informed the Board that on last week after an extensive executive search for a new Vice President of Facilities, the search ended. Mr. Mathieu informed the Board that as of today he would like to officially promote Mr. Matthew Nelson to the position. Mr. Mathieu praised Mr. Nelson's work ethic, his cost saving efforts, and diligence to the position while interim. Mr. Mathieu introduced Mr. Nelson's family and welcomed Mr. Nelson to the podium. Mr. Nelson thanked Mr. Mathieu and the Board for the opportunity to serve in this capacity, as well as thanking his family for their support.

Chairman Germany noted at 12:24 p.m. a quorum was now present and that the Board would now entertain the action items as presented.

#### **Approval of Minutes**

Chairman Germany requested approval of the January 19, 2021 Board of Directors meeting minutes. A motion to approve was made by Director Wilson, seconded by Director Pate and approved by a unanimous vote.

#### **Air Terminal Indoor Advertising License**

Ingrid Hairston, Vice President of Properties & Business Development, presented to the Board for approval the First Amendment to the Air Terminal Indoor advertising license. The amended agreement would provide terms to amortize investments, allow for industry recovery and ensure operation of advertising displays in the terminal.

Director Smith made a motion to approve that was seconded by Director Wilson and approved by a unanimous vote.

#### **Taxiway "G" Rehabilitation Project**

Marcelo Lima, Vice President of Planning & Development, presented to the Board for approval entering into a contract with Garver for engineering services related to the Taxiway "G" Rehabilitation Project. The project would review and update the completed plans of Taxiway "G" and provide bidding, construction administration, construction engineering, and inspection services.

Director Smith made a motion to approve that was seconded by Director Pate and approved by a unanimous vote.



### **Administration of the President & CEO's Contract**

The Board was asked to approve a bonus for the Birmingham Airport Authority's President & CEO, Mr. Ronald F. Mathieu, based on the criteria set forth within Mr. Mathieu's employment contract. Chairman Germany praised Mr. Mathieu for his strong performance last year, steering the airport through the COVID-19 pandemic as well his management skills, the Authority's clean audit results and Bond deal. Based on Mr. Mathieu's strong performance Chairman Germany made a recommendation to the Board to approve a four (4) percent merit increase on his based compensation, a twenty (20) percent bonus on his based compensation, and an additional payment of 2.5 percent into his 457B plan.

Director Smith and Director Wilson expressed their gratitude for Mr. Mathieu's exemplary leadership the past year.

Director Wilson made a motion to approve the recommendation that was seconded by Director Pate and approved by a unanimous vote.

Mr. Mathieu expressed his gratitude to the Board for creating the environment as well as Executive staff for their hard work and dedication.

### **Public Comments**

There were no public comments.

### **Executive Session**

During a public meeting of the Board, where a quorum was present, Chairman Germany expressed the need for the Board to go into an attorney-client privileged Executive Session. Attorney Stephanie Mays offered an oral declaration that the Executive Session exception to Alabama's Open Meetings Act was applicable to the planned discussion. by, a roll call vote proceeded as follows:

Chairman David Germany	Yes
Director Ashby Pate	Yes
Director Bill Smith	Yes
Director Darlene Wilson	Yes

By a majority consent of Board members present, an Executive Session was held.

The open meeting did not reconvene after Executive session ended.



**Adjournment**

With no further business, the open meeting was adjourned at 12:50 p.m.

**Date/ Time Next Meeting**

The next Board meeting will be held on April 27, 2021 at 12:00 pm.

A handwritten signature in black ink, appearing to read "C. Johnson", written over a horizontal line.

Christopher Johnson, Secretary